Dear Parents/Guardians,

We would like to take this opportunity to welcome you and your child to 7th grade. The school year is already off to a great start!

To keep the classroom a thriving learning environment, the following rules will be enforced in all 7th grade classrooms:

- Be respectful to yourself, teachers, and peers.
- Be prepared with necessary materials for each class.
- Use your assignment notebook every day.
- Raise your hand to speak.
- Study and complete assignments.

The teachers have discussed a few procedures to remove any confusion for students:

- **Tardies** – It is important for students to arrive to class on time. At the beginning of each trimester, students will be given three chances to be late to each class. With the fourth tardy, students will be issued two lunch detentions. Lunch detentions will also be issued with the eighth, twelfth, etc.
- **Passing Periods** – Each passing period is only two minutes long. Students will need to move quickly between classes to avoid being tardy. The hallways are monitored by teachers/staff, and horseplay will not be tolerated.
- **Class Bells** – Students should be in their seats when the bell rings at the start of each class. Students are expected to remain seated until the teacher dismisses them; no standing at the door or up out of their seats. The teacher will dismiss the students, not the bell.
- **Restroom Breaks** – Students are encouraged to use the restroom during passing periods; however, we understand that this is not always possible. At the beginning of each trimester, students will be given four opportunities in each class to receive a restroom pass. Passes will be documented in the back of their assignment notebooks.

We are excited about the school year, and look forward to getting to know you. Please sign below, and have your child return to their 1st hour teacher by this Friday, August 24. Feel free to contact us with any questions, (815) 939-3564.

Sincerely,
Your 7th Grade Team

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My child and I have read and understand the 7th grade expectations for the 2018-2019 school year.

________________________________________ Student Signature

_________________________________________ Parent Signature